



(Regd. Office: GE Plaza, Airport Road, Yerawada, PUNE)

Issuing Office: Pune Regional Office

**ELECTRONIC EQUIPMENT INSURANCE CLAIM FORM**

Claim No.: \_\_\_\_\_

Policy No. : \_\_\_\_\_

Name and address of the Assured \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Description of property damaged \_\_\_\_\_

Identification No/Serial Number \_\_\_\_\_

Location of the property \_\_\_\_\_

Item Number in the Policy Schedule \_\_\_\_\_

Sum Insured \_\_\_\_\_

When did the loss or damage occur? \_\_\_\_\_

Narrate circumstances of loss \_\_\_\_\_

Was the equipment in use? By whom? \_\_\_\_\_

Date of intimation to Insurer \_\_\_\_\_

State whether the item damaged was under any guarantee from Supplier/Manufacturer Repairer. If so, the nature of Guarantee and the period. \_\_\_\_\_  
\_\_\_\_\_

Did the equipment(s) sustain any damage in any previous accident? If so, details \_\_\_\_\_

Have the repairs been put in hand? If so give name and address of repairs \_\_\_\_\_

Indicate the estimated repairs charges and the repairs time \_\_\_\_\_

State salvage value of the damaged item \_\_\_\_\_

Where can the damaged items be inspected? \_\_\_\_\_

Are there any other insurance, effected by you or any other person(s) covering the loss sustained or any part thereof? \_\_\_\_\_  
If so, give details. \_\_\_\_\_

In the event of loss caused by Burglary, Theft, Fire, which police station has been notified? \_\_\_\_\_

Any other particulars relevant to the damages. \_\_\_\_\_

**Additional Questions for Damage to External Data Media**

1. Please give details of the items damaged: -----
2. Where the items were stored at the time of loss: -----
3. What is the material cost for the damaged data media: -----
4. What is the cost for reproducing the lost data: -----  
(Please attach detailed working)

**Additional Questions for Increased Cost of Working:**

1. List of equipments hired:
2. Amount claimed towards increased cost of working: -----  
(Please attach detailed working)

I/ We declare that the foregoing particulars are true and correct to the best of my/our knowledge.

Place:  
Date:

Signature & Seal